

UTILITIES SERVICE BOARD MEETING

October 4, 2004

UTILITIES SERVICE BOARD MEETINGS ARE RECORDED ELECTRONICALLY OR STENOGRAPHICALLY AND ARE AVAILABLE DURING REGULAR BUSINESS HOURS IN THE OFFICE OF THE DIRECTOR OF UTILITIES.

Board President Swafford called the regular meeting of the Utilities Service Board to order at 5:00 p.m. The meeting was held in Conference Room 100B at the Indiana University Research Park at 501 North Morton Street in Bloomington, Indiana.

Board members present: Tom Swafford, Sam Vaught, Dick Eherenman, Tim Henke, and ex-officio member Tim Mayer. Staff members present: Patrick Murphy, John Langley, Mike Bengtson, Steve Sauter, Mike Hicks, and Jane Fleig. Also present: Ann Davis representing the Emmanuel Baptist Church, and Ben Beard representing Gentry Estates Development Co.

MINUTES:

Board member Henke requested that the minutes for the September 20, 2004, meeting be amended as follows:

Page 1, line 23, delete the name "Henke" and insert the name "Ehman.)

The change was made as requested.

EHRENMAN MOVED AND VAUGHT SECONDED THE MOTION TO APPROVE MINUTES FOR THE SEPTEMBER 20, 2004, MEETING AS AMENDED. MOTION CARRIED. 4 AYES. 2 MEMBERS ABSENT (BROWN AND EHMAN).

Board member Brown arrived at the meeting at this time.

APPROVAL OF CLAIMS:

EHRENMAN MOVED AND VAUGHT SECONDED THE MOTION TO APPROVE THE REGULAR CLAIMS AS FOLLOWS:

CLAIMS 0491666 THROUGH 0491737 INCLUDING \$125,810.88 FROM THE WATER OPERATIONS & MAINTENANCE FUND FOR A TOTAL OF \$125,810.88 FROM THE WATER UTILITY; CLAIMS 0430927 THROUGH 0430978 INCLUDING \$143,351.68 FROM THE WASTEWATER OPERATIONS & MAINTENANCE FUND, \$630.00 FROM THE WASTEWATER SINKING FUND, AND \$8,537.28 FROM THE WASTEWATER CONSTRUCTION FUND FOR A TOTAL OF \$152,518.96 FROM THE WASTEWATER UTILITY; AND CLAIMS 0470094 THROUGH 0470096 INCLUDING \$4,551.42 FROM THE WASTEWATER/STORMWATER FUND FOR A TOTAL OF \$4,551.42 FROM THE

WASTEWATER/STORMWATER UTILITY. TOTAL CLAIMS APPROVED – \$282,881.26.
MOTION CARRIED. 5 AYES. 1 MEMBER ABSENT (EHMAN).

AUTO PAY & TRANSFERS:

VAUGHT MOVED AND HENKE SECONDED THE MOTION TO APPROVE THE AUTO-PAY & TRANSFERS IN THE AMOUNT OF \$553,889.19. MOTION CARRIED. 5 AYES. 1 MEMBER ABSENT (EHMAN).

MBNA CHARGE ACCOUNT PAYMENT:

EHRENMAN MOVED AND VAUGHT SECONDED THE MOTION TO APPROVE THE MBNA CHARGE ACCOUNT PAYMENT IN THE AMOUNT OF \$6,911.58. MOTION CARRIED. 5 AYES. 1 MEMBER ABSENT (EHMAN).

PETTY CASH:

BROWN MOVED AND VAUGHT SECONDED THE MOTION TO APPROVE THE PETTY CASH PAYMENTS IN THE AMOUNT OF \$1,302.16. MOTION CARRIED. 5 AYES. 1 MEMBER ABSENT (EHMAN).

CBU HOLIDAY LUNCHEON:

At the request of Utilities Director Murphy this item was removed from the agenda.

CHANGE ORDER NO. 1- WEST TANK PAINTING – SECURITY PAINTING CO., INC:

EHRENMAN MOVED AND HENKE SECONDED THE MOTION TO APPROVE CHANGE ORDER NO. 1 – WEST TANK PAINTING – SECURITY PAINTING CO., INC. MOTION CARRIED. 5 AYES. 1 MEMBER ABSENT (EHMAN).

OLD BUSINESS:

No old business was presented.

NEW BUSINESS:

No new business was presented.

SUBCOMMITTEE REPORTS:

No subcommittee meetings were held. A meeting of the Engineering Subcommittee is scheduled for Tuesday, October 6th, at 10:00 a.m. in Suite 210.

STAFF REPORTS:

Jane Fleig –

At the request of Utilities Director Murphy, Assistant Engineer Fleig showed a PowerPoint presentation with construction progress photos on the Jordan River Reconstruction Between Kirkwood Avenue and Grant Street project. (A copy of the presentation is attached to the minutes.)

Patrick Murphy –

Utilities Director Murphy presented Board members with a copy of the approved Salary Ordinance for the Utilities Department for 2005. (A copy of the ordinance is attached to the minutes.) Mr. Murphy pointed out to Board members that the Department usually hired about 15 temporary workers a year and had them on salary for about 9 months. In 2005, the budget has allowed for 6 full-time regular employees. If necessary to increase the number of employees, it will be done in the 2006 budget.

Mr. Murphy also reported that a vacant Assistant Director position has been downgraded and will be used to hire a Pretreatment Coordinator.

PETITIONS AND COMMUNICATIONS:

Ann Davis –

Ann Davis, representing Emmanuel Baptist Church, reported that the Church has been trying to obtain permission to hook-on to the sewer system on That Road for over a year now. They are in the process of trying to obtain either a letter of approval or a letter of denial from the Mayor's office. They have not as yet received that. Ms. Davis once again requested that the Mayor send a letter in response to their request. Ms. Davis inquired whether the sewer service connection for the Church would be discussed at the Engineering Subcommittee on October 5th and was informed that it would not.

Ben Beard –

Ben Beard, of Gentry Estates Development Co., presented Board members with a sewer extension policy analysis which he prepared after reading the Greeley and Hansen September 17, 2004, wastewater treatment plant capacity memo. (A copy of the analysis is attached to the minutes.)

ADJOURNMENT:

The meeting was adjourned at 5:53 p.m.

L. Thomas Swafford, President